

***EMERGENCY MANAGEMENT ADVISORY COUNCIL  
REGULAR MEETING  
MARCH 8, 2005***

The Emergency Management Advisory Council held its regular meeting on Tuesday, March 8, 2005 at 8:00 A.M. in the Tippecanoe Room in the County Office Building. Advisory Council Members present were: Chairman Jimmy Kesterson Vice Chairman Nathan Miller, Dave Reagan, John Withers, County Councilmember Kevin Underwood, and Commissioner Ruth E. Shedd. Others present were: Director Mark Kirby and Secretary Pauline E. Rohr. (Advisory Council Members Mike Kyger and Dan Marvin were absent.)

County Attorney David W. Luhman was also present. Deputy Director Tim Batta was working at a Haz-mat scene.

***APPROVAL OF MINUTES***

- Commissioner Shedd moved to approve the February 8, 2005 Minutes as distributed, seconded by Councilmember Underwood; motion carried.

***DIRECTOR'S REPORT: Mark Kirby***

- \* The Haz-mat Team was called out at approximately 5:00 A.M. this morning and is still at the scene of a diesel fuel spill that resulted from a two truck crash on I-65.

➔ Advisory Council Member Garry Smith entered the meeting.

- \* Terry Remaly, Assistant Deputy Director, turned in his equipment on Monday, March 28<sup>th</sup>.
- \* TEMA has enough radios and traffic wands to equip all the volunteers.
- \* Needs for the volunteers that can be paid from the Volunteer Fund with a current balance of \$12,836.45

Reflective vests	25	31.00	\$ 775.00
Flashlights	50	29.99	\$1,500.00
Headgear & liner	50	10.00	\$ 500.00
Coveralls	50	87.00	\$4,350.00
Total			<b>\$7,125.00</b>

Mr. Smith said \$7,125.00 is approximately 60% of the Volunteer Fund balance. He said he would have no problem asking the County Council to approve funding for a portion of that amount.

Commissioner Shedd asked if grant money is available for this purpose. Director Kirby responded there may be some grant money that could be used. He acknowledged that the coveralls are a luxury item but he thinks the other items are necessities.

- Mr. Smith moved to ask the volunteers to approve the purchase of vests, flashlights, and headgear from the Volunteer Fund and request the funding for coveralls from the County Council, seconded by Mr. Reagan.

Attorney Luhman commented that if reflective tape were added to the coveralls for safety, the County Council might be more receptive to appropriating the funding.

- The motion carried.

The volunteers requested front license plates to ID them as TEMA volunteers. Mr. Reagan responded that, in the past, ID hang tags with TEMA and the volunteer's call sign were issued.

TEMA front license plate 100

6.42 \$ 642.00

- \* Letters were sent to regional Haz-mat Teams to recruit techs to respond with TEMA. A meeting is set for March 12<sup>th</sup> at the 629 Building.
- \* The first of two Kawasaki Mules with a trailer was picked up on March 3<sup>rd</sup>.
- \* Training on arrow boards and programmable signboards occurred on Friday, March 4<sup>th</sup>. Purchased with grant funds, they will be used for all type of traffic events.
- \* No payment has been received from Kamp Motor Speedway for work by TEMA volunteers. Former Director Steve Wettschurack agreed to contact Kamp to try and reach a resolution.

Responding to a question regarding reimbursement to the Volunteer Fund by volunteers who received payment for working at Kamp Speedway, Attorney Luhman said that could not be required.

- \* The new siren for Dayton will be located on the west side of town. The pole and accessories have been ordered and expectations are it will be operational in 3 to 4 weeks.
- \* Some equipment has been returned by Mr. Wettschurack but some items still appear to be missing. When serial numbers for those items are obtained from the vendors, a theft report will be filed.
- \* Sufficient grant money to hire an employee to assist the Director and Deputy Director for approximately 1½ years is available.
- ♦ Commissioner Shedd moved to approve the submission of a new job description to Human Resources if no objections are submitted by the members of the Advisory Council to the Auditor's Administrative Assistant by March 16<sup>th</sup>, seconded by Mr. Smith; motion carried.
- \* The new Decontamination Trailer, now on display at the Fire Show at the dome in Indianapolis, will be delivered and volunteers will be trained.
- \* A new Ford pickup truck was picked up on March 7<sup>th</sup>. It is being equipped to pull various trailers as part of the Regional Haz-mat Response equipment.

Chairman Kesterson stated that driver training on the TEMA vehicles is needed and determination of who is authorized to drive them. He suggested:

- \* Developing guidelines and safety measures for the Advisory Council's approval.
- \* Drafting an agreement that will be used with other entities who may use TEMA equipment.

***COMMUNICATIONS COMMITTEE: Dave Reagan, Chairman***

- \* GIS developed a map of the County for TEMA and will mark siren locations when TEMA supplies them.
- \* The Committee determined locations for new sirens in stock. The siren that was located at Andrew GMC may be moved to another location since that area seems to be adequately covered.
- \* The Cities of Lafayette and West Lafayette, Purdue University, the Towns of Dayton, Battle Ground, and Shadeland will be asked to purchase sirens for their entities.
- \* The siren located at the Indiana Veterans Home, the highest point in the County, should be replaced with a larger siren for a larger coverage area.

Chairman Kesterson thought there should be an agreement regarding the maintenance of installed sirens.

Mr. Reagan commented that all the new sirens have multiple frequencies that will enable zoning.

### ***STORM SPOTTER TRAINING***

Storm Spotter Training will be held at 6:00 P.M. tonight at the County Extension Office. A second training will be held at the end of March on the Purdue campus.

➔ Mr. Reagan left the meeting.

### ***SIREN TEST***

The monthly siren test was held on Saturday, March 5<sup>th</sup>. No one was available to check the siren located at Wainwright Middle School but Director Kirby thinks it is operational again.

Two siren tests will be held tomorrow, Wednesday, March 9<sup>th</sup> between 10:00 and 11:00 A.M. and again between 7:00 and 8:00 P.M. for Tornado Awareness Week.

### ***BUDGET/FINANCE***

The large expenditure of \$1,716 was mostly for repairs to the Suburban.

Mr. Smith requested an adjustment to the Budget Summary to show payments for Office Equipment Lease of \$4,750 on a monthly rather than an annual basis.

### ***MISSION/GOALS COMMITTEE: Nathan Miller, Chairman***

Mr. Miller reported that By-laws and a Mission Statement are already in place and may need some tweaking but a total re-write will not be necessary.

They plan to meet face to face with other resource agencies.

Mr. Miller said he is unsure of TEMA's responsibility concerning the LEPC (Local Emergency Planning Committee). As a member, Director Kirby said TEMA is a resource for the LEPC. Chairman Kesterson thought there should be a formal agreement with the LEPC if TEMA shares responsibilities with them.

### ***NEW BUSINESS***

Mr. Withers asked if TEMA is aware of the requirement to institutionalize compliance with the National Incident Management System (NIMS) to qualify for grants. Director Kirby indicated his awareness that NIMS training is required for grant qualification.

### ***NEXT MEETING***

The next TEMA Advisory Council Meeting will be held at 8:00 A.M., Tuesday, April 12, 2005 in the Tippecanoe Room in the County Office Building.

### ***ADJOURNMENT***

- Mr. Smith moved to adjourn, seconded by Councilmember Underwood; motion carried.

Robert A. Plantenga, Auditor